**WORKPLACE AUDIT / INSPECTION REPORT**

**Grounds**

**Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Audited by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Audit Item/ Practice**

**Check if item / Practice not in compliance**

**General**

Are there any apparent signs of physical contamination: dead vegetation, noticeable stains on the ground, standing oil?

Are any chemicals or fuels handled on the grounds; were there ever?

Could activities on adjacent properties pose any environmental risks?

**Underground Storage Tanks 40 CFR Part 280**

Do you have any underground storage tanks (UST) in use at this time?

Does your facility have any old unused USTs on the premises? 9 Do you store any hazardous materials in USTs?

Do you store any petroleum products in USTs?

Has your plant notified the appropriate state agency about its USTs? 9 Have you determined and used the proper EPA or state notification form? 9 Are the USTs on your premises visually inspected on a regular basis? 9 Has your company instituted a method of release detection for all new and existing USTs?

Do you know and follow release reporting, investigation, and confirmation procedures?

**Stormwater Runoff**

Do you have any areas (parking lot, excavation area, refuse area) where stormwater runoff would be contaminated with hazardous pollutants? 40 CFR 122 (b)(14)

**Hazardous Waste Storage**

If hazardous waste is stored on the grounds, are all hazardous waste requirements complied with? (See Hazardous Waste Checklist)

Repairs/corrections must be completed by (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Routed to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Repairs/corrections from above have been done.

Supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_